1950-51

B CLASS

File No. 2882/48 I

P.W DEPARTMENT

E. BRANCH (11)

Subject:— Employment

Measures to Provide alternative — to

Persons discharged from service as a

result of retrenchment

(VK)

B[K] 1950

File No. 2882/48-I-E(11)

Ed. Scott. Slip. 91 A

Std. Sectt. 78 a.

G.R., G.D., No. 2408, dated 22-6-22.]

Correspondence

DOCKET SHEET

Subject :—

File No. 2882/48 I

2 W. ~~2~~ DEPT.

E. BRANCH.

References :—

Copies of pages from the main file B [M

Date.	To whom sent.	Notes and instructions.

Alternative exployment
Measures to provide - to
persons discharged from
service as a result
of retrenchment.

GOVERNMENT OF BOMBAY .

POLITICAL AND SERVICES DEPARTMENT.

Resolution No.9530/34.

Bombay Castle, 24th June 1950.

RESOLUTION OF GOVERNMENT.

The Government of Bombay has had under consideration for some time past the question of setting up a machinery to facilitate the re-employment of the Government servants who are discharged from service as a result of the general ~~xxx~~ retrenchment which is being effected in all Departments and offices under this Government. It is now pleased to appoint a Special Officer to attend to the work of assisting the staff retrenched from the various Departments and offices under the State Government in Greater Bombay and to entrust the work of rendering similar assistance to the staff retrenched from the various offices and Departments in the mofussil to the Collectors of the Districts concerned. Instructions as to the manner in which the various Departments and offices, the Special Officer and the Collectors should work in the matter of assisting the retrenched personnel to secure alternative employment are given in ~~paragx~~ paragraph 3 below.

2. For the work in Greater Bombay, Government is pleased to sanction the creation of a Gazetted post of Special Officer on the establishment of the Political and Services Department for a period of six months in the first instance from the 1st July 1950 and to appoint thereto Shri L.R.Dalal, I.C.S., Deputy Secretary to Government, Home Department and Resident Deputy Secretary to Government. Shri Dalal should hold this post in addition to his duties as Deputy Secretary to Government, Home Department and Resident Deputy Secretary to Government.

Government .....

Government is also pleased to sanction the creation of the following additional staff in the establishment of the Political and Services Department for working under the Special Officer, viz.:-

For further order -s pl.see G.R., P. & S.D., No. 9530/34, dt. the 25-8-50. (2882/48/70896).

(i) One post of Assistant Secretary to Government in the scale admissible to such posts;

(ii) One post of Assistant Secretary to Government in the scale admissible to such posts;

(ii) One post of Senior Assistant;

(iii) Seven posts of clerks;

(iv) Two posts of typists; and

(v) Two posts of peons.

For further orders pl. see G.R., P. & S.D. No.S.O 2/50, dt. the 30.8.50.

(No.2882/48) 72250.

The posts of Senior Assistant, clerks and peons should be in the scales prescribed for similar posts in the Secretariat Departments. The post of Assistant Secretary should be for a period of six months and the other posts for a period of two months in the first instance from the 1st July 1950.

Government is also pleased to authorise the Collectors to appoint one clerk each in the lowest grade of the scale prescribed for clerks in their respective offices for a period not exceeding six months from the 1st July 1950 for doing the work that will devolve on them under these orders. They should approach Government with sufficient justification if they consider any more staff necessary in this connection.

All the staff sanctioned under the Special Officer and the Collectors should be held eligible for the grant of dearness allowance at the rates sanctioned by Government from time to time.

Orders issued vide P. & S.D. Notification No.1817/34, dt. 4.7.50.

For further orders pl. see P. & S.D. Circular No.9530/34 dt. the 27.7.1950 (2882/48/66172.

3. (i) All Departments (including the Departments of the Secretariat) and offices in Greater Bombay should communicate to the Special Officer as soon as his appointment takes effect the names and other particulars, including their confidential reports drawn up in the prescribed form, of all persons who have been discharged from service, except for misconduct or as a disciplinary measure from the 1st March 1950 and who are likely to be so discharged hereafter.

(ii) All recruiting authorities in Greater Bombay whenever they have to make recruitment to any post whether permanent or temporary without consultation with the Bombay Public Service Commission should communicate to the Special Officer particulars about the vacancies in question together with the qualifications required for them. On receipt of the communications the Special Officer should recommend to the recruiting authority concerned, candidates from amonth those reported to him by the various Departments and offices who possess the prescribed qualifications and who according to him are suitable for the posts in question. The recruiting authorities should make their selection from among the persons recommended by the Special Officer except when they do not consider any of these candidates suitable. When the recruiting authorities do not consider any of the candidate recommended by the Special Officer suitable and want to advertise the post or posts they should report the cases immediately to the Chief Secretary to Government with full reasons as to why they do not consider any of the candidates recommended by the Special Officer suitable and should advertis-e the posts only if he agrees to such an advertisement. The recruiting authorities should report to the Special Officer the names of the persons selected by them from among those recommendd by him.

(iii) In the caseof the staff in the offices in the mof -ussil information regarding the persons discharged from the 1st March 1950 and to be discharged hereafter except for misconduct or a disciplinary measure should be communicated by the Heads of Offices concerned to the Collectors of the respective Districys. The Collectors should prepare a list showing the names and other particulars of all such persons in their respective Districts and recommended to the recruiting authorities in the Districts suitable candidates for the vacancies communicated by them.

In the case of recruiting authorities whose jurisdiction extends to more than one District the authority concerned should obtain the list of candidates required by him from the Collector of District in which the vacancy is to be filled. If, however, candidates from this list are not found suitable, a similar list should be obtained from the Collector of the District in which the Headquarters of the authority are situated. In the case of an authority whose headquarters are in Greater Bombay, the second list should be obtained from the Special Officer.

If the recruiting authorities in the mofussil do not consider any of the candidates recommended by the Collector or the Special Officer as the case may be suitable and want to advertise the posts they should report the matter forthwith to the Chief Secretary to Government together with full reasons as to why they do not consider any of the candidates recommended to them by the Collector or Special Officer suitabl -e and should advertise the posts only if he agrees to such an advertisement. The recruiting authorities should communicate to the Collectors or the Special Officer as the case may be the names of the candidates selected by them from among those recommended by the latter.

(iv) So far as the vacancies to which recruitment is made on the advice of the Bombay Public Service Commission are concerned, the Commission should be requested to send, whenever it advertises any post or posts, copies of its advertisements to the Special Officer and also the Collectors who will forward to it applications in the prescribed form from candidates who are registered with them. Other things being equal or nearly equal, the Commission has agreed to give preference to the candidates registered with the Special Officer and the Collectors.

(v) The foregoing instructions should remain in force for a period of six months from the 1st July 1950 in the first instance.

4. Government is also pleased to direct that the age-limit prescribed for the various posts and services under it should be generally relaxed in the case of all persons who are registered with the Special Officer and the Collectors according to the instructions in paragraph 3 above if they were within the particular age-limits at the time of their appointment immediately prior to their discharge. This concession should remain in force for a period of six months from the 1st July 1950 and should also be admissible to those who were retrenched from service in the Civil Supplies Department as a result of the decontrol policy of Government and were subsequently re-employed in Government service under the orders in Government Resolution, Political and Services Department, No.9530/34, dated the 20th May 1948, provided they were within the particular age-limit at the time of their appointment in Civil Supplies Department immediately prior to their discharge from the Department.

5. Government is pleased to direct that the orders in Government Addendum, Political and Services Department, No.1868/46, dated the 22nd March 1948 and Government Circular, Political and Services Department, No.9530/34, dated the 1st April 1950, should be held in abeyance pending further orders.

By order of the Governor of Bombay.

By order of the Governor of Bombay,

M.D. BHAT,
Chief Secretary to the Government of Bombay,
Political and Services Department.

G.R., P. & S.D., No.9530/34, dated the 24th June 1950.

To

The Secretary to the Governor,
The Secretary to the Honourable the Chief Minister,
The Secretary, Bombay Public Service Commission,
The Accountant General, Bombay (through the Finance Department),
The Director of Publicity, Bombay (for issuing a Press Note),
The Prothonotary and Senior Master, High Court, Bombay(by letter),
The Registrar, High Court, Appellate Side, Bombay (by letter),
All Collectors,
All other Heads of Departments and Heads of Offices under the several Departments of the Secretariat,
The Regional Director of Resettlement and Employment, Bombay,
The Officer on Special Duty (Retrenchment), Finance Department,
All other Departments of the Secretariat.

No. of 1950.

Copy forwarded for information and guidance to

Alternative employment
Measures to provide ..
to persons discharged
from service as a re-
sult of retrenchment.

GOVERNMENT OF BOMBAY.
Political and Services Department.
Circular No.SO.I/50.
Bombay Castle, 10th July 1950.

CIRCULAR OF GOVERNMENT.

The attention of all Departments (including the Departments of the Secretariat) and Offices in Greater Bombay is invited to Government Resolution, Political and Services Department, No.9530/34, dated the 24th June 1950, and they are requested to send as soon as possible in the form attached hereto, particulars in respect of persons discharged from service except for misconduct or as a disciplinary mearure, since the 1st March 1950 or proposed to be so discharged hereafter.

2. It has been noticed that certain Departments and Offices direct the discharged persons to contact the Special Officer personally, with "Retrenchment Certificates" This is not the correct procedure. The correct procedure is as laid down in the Government Resolution mentioned above. The names of the candidated that may be sent here in accordance with the orders contained in paragraph 3(i) of Government Resolution, Political and Services Department, No.9530/34, dated the 24th June 1950, will be registered by the Special Officer and will be recommended to the recruiting authorities as and when vacancies occur. The candidates concerned will be duly informed when they are so recommended and it is not therefore necessary for them to call in here personally, unless specially required to do so.

3. The recruiting authorities to whom the names will be recommended should if they so desire, directly call the candidates for interview. On selection made by them they should immediately communicate to the Special Officer the names or names of the persons selected by them.

By order of the Governor of Bombay,

LR.Dalal,
Special Officer
to the Government of Bombay,
(Employment)
Political and Services Department.

To

All Heads of Offices and Departments in Greater Bombay,

The Registrar, High Court, Appellate Side,

Bombay (by letter),

The Prothonotary and Senior Master, High Court,

Bombay (by letter).

NAME IN FULL:

DATE OF BIRTH:

EDUCATIONAL QUALIFICATIONS:

*DATE OF APPOINTMENT IMMEDIATELY PRIOR TO DISCHARGE.

WHETHER THE CANDIDATE WAS WITHIN THE PRESCRIBED AGE LIMITS ON THE DATE OF HIS APPOINTMENT:

POSTS HELD. (ALSO STATE WHETHER THE POSTS WERE GAZETTED).

WHETHER ACTUALLY DISCHARGED IF SO, GIVE DATE:

IF PROPOSED TO BE DISCHARGED GIVE PROBABLE DATE OF DISCHARGE:

TOTAL SERVICE IN GOVERNMENT DEPARTMENT OR DEPARTMENTS WITH PARTICULARS:

RESIDENTIAL ADDRESS:

Signature of the Reporting Authroity.

* In the case of Civil Supplies Department personnel re-employed under Government Resolution No.9530/34 dated the 20th March 1948, the date of their appointment immediately prior to their discharge from that Department should also be given.

VERY URGENT.

Alternative employment- Measures to provide to persons discharged from Government service.

GOVERNMENT OF BOMBAY,
Political and Services Department,
Circular Memorandum No.SO.1/50,
Bombay Castle, 21st July 1950.

With reference to Government Circular, Political and Services Department, No.SO.1/50, dated the 10th July, 1950, it has been noticed that while sending in the particulars of persons discharged or likely to be discharged, the reporting Officers do not in certain cases state the subjects taken or the classes obtained by them in their degree or post-graduate degree examinations. Certain posts under Government require candidates with specific subjects and with a certain degree of proficiency. When ever requisitions for such posts are received, it becomes difficult in the absence of the necessary particulars, to recommend suitable candidates. It is therefore requested that the offices and the Departments concerned will in future invariably furnish the subjects offered for and the classes obtained in the degree examinations or the post-graduate degree examinations by the persons whose particulars they may report.

2. The offices and Departments that have already sent up their statements will also please communicate as early as possible the particulars mentioned in paragraph 1 above in respect of the persons with whom they are concerned, if they have not done so already.

By order of the Governor of Bombay,

L.R. DALAL.
Special Officer (Employment),
Political and Services Department.

To

All Heads of Offices and Departments under the several Departments of the Secretariat in Greater Bombay.

The Registrar, High Court, Appellate Side, Bombay, (by letter).

The Prothonotary and Senior Master, High Court, Bombay(by letter).

All Departments of the Secretariat.

Alternative employment.
Measures to provde - to persons discharged from service as a result of retrenchment.

GOVERNMENT OF BOMBAY.

Political and Services Department.

Circular No.9530/34.

Bombay Castle, 27th July 1950.

CIRCULAR OF GOVERNMENT.

With reference to the instructions contained in paragraph 3(i) of Government Resolution, Political and Services Department No.9530/34, dated the 24th June 1950, Government is pleased to direct that the names of only those persons who have completed or will complete a continuous service of at least three months on the date of discharge should be communicated to the Special Officer or Collectors as the case may be and that only such persons should be held eligible for re-employment under the Scheme contemplated by the orders in the Government Resolution.

Government is also pleased to clarify for the information of the Departments of the Secretariat that the instructions in paragraph 3(i) of Government Resolution, Political and Services Department, No.9530/34, dated the 24th June 1950, apply also to the non-Public Service Commission candidates who were employed by them direct in the absence of candidates selected by the Public Service Commission and who are discharged as a result of retrenchment or on the availability of candidates selected by the Public Service Commission provided they have also completed at least three months service on the date of their discharge.

By order of the Governor of Bombay,

M.D. BHAT,
Chief Secretary to the Government of Bombay,
Political and Services Department.

(P.T.O.

P.W.D.

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To

The Secretary to the Governor,

The Secretary to the Honourable the Chief Minister,

The Secretary, Bombay Public Service Commission,

The Accountant General, Bombay,

The Prothonotary and Senior Master High Court,
Bombay (by letter),

The Registrar, Hifh Court, Appellate Side, Bombay
(by letter),

All Collectors,

All other Heads of Departments and Heads of
Offices under the several Departments
of the Secretariat,

The Regional Director of Resettlement and Employment,
Bombay,

The Officer on Special Duty (Retrenchment),
Finance Department,

The Special Officer (Employment), Political
and Services Department,

All Departments of the Secretariat.

No. of 1950.

Copy forwarded for information and guidance to

Confidential Sheets and other Service Records - of discharged persons re-appointed in Government service.

GOVERNMENT OF BOMBAY,
Political and Services Department,
Circular Memorandum No.SO 1/50,
Bombay Castle, 20th December 1950.

With reference to paragraph 3(i) of Government Resolution, Political and Services Department, No.9530/34, dated the 24th June 1950, the confidential sheets and other service records of the discharged persons have not been received in this Department in all cases. Such records or sheets as were available here have already been transmitted to the officers concerned. It is now requested that the officers who have appointed discharged persons through recommendations from the this Department should, in cases where they have not already been sent by this Department, obtain the ~~xxxx~~ confidential sh-eets and other service records of the discharged persons appointed by them direct from the Offices and Departments where those persons were previously working.

By order of the Governor of Bombay,

L.R. DALAL.
Special Officer (Employment)
Political and Services Department.

To:

All Heads of Offices and Departments under the several Departments of the Secretariat in Greater Bombay,
The Registrar, High Court, Appellate Side, (Bombay, (By letter),
The Prothonotary and Senior Master, High Court, Bombay, (By letter),
All Departments of the Secretariat.

Pl. also see G.R., P. & S.D., No.4083/34, dated 14.3.51, and also G.C.M., P. & S.D. 9530/34, dt. the 24.4.51 (RTR 2157/42531) and also G.R., P. & S.D., No.9530/34, dt. the 22.6.51 (RTR 2151/59147)

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Alternative employment. Measures to provide - to persons discharged from service as a result of retrenchment

GOVERNMENT OF BOMBAY.

POLITICAL AND SERVICES DEPARTMENT.

Resolution No.9530/34.

Bombay Castle, 20th December 1950.

Read Government Resolution, Politcal and Services Department, No. 9530/34, dated the 24th June 1950.

RESOLUTION.- The orders in Government Resolution, Political and Services Department No.9530/34, dated the 24th June 1950, are due to lapse on the 31st December 1950. Government has had under consideration the question whether they should be continued beyond that date. It has now decided that they should not be continued but instead of the following measures should be adopted to assist the retrenched personnel to secure alternative employment, viz.:-

(i) Whenever any persons are retrenched the Heads of offices and Departments concerned should communicate their names along with all relevant particulars about them to the Employment Exchanges concerned with the areas in which the offices from which the persons are retrenched are situated vide the list accompanying Government Resolution, Political and Services Department, No.9530/34, dated the 1st April 1950. The names of these persons should be registered with the Employment Exchanges concerned. The persons who were registered with the Special Officer, Political and Services Department, and the Collectors before the 1st January 1951 and who were not re-employed up to that date should also be registered with the respective Employment Exchanges. The names of such persons who were registered with the Special Officer, Political and Services Department, will be communicated to the Employment Exchanges by Political and Services Department and of those registered with the Collectors by the respective Collectors.

(ii) When any vacancy is to be filled under this Government otherwise than through the Public Service Commission the recruiting authority concerned should ask the Employment Exchange concerned with the areas in which the office in which the vacancy is to be filled is situated to recommend candidates possessing the prescribed qualific

qualifications and considered suitable for the post. The Employment Exchange will then recommend candidates along with the others who may apply for the posts in question from outside.

Pl. see Corrigundum P. & S.D., No.9530/34, dt. the 20-1-51.((2982/48/11195).

(iii) The recruiting authorities should communicate to the Employment Exchanges the names of the persons slected by them from amongh those recommended by the latter, so that the Exchanges will them remove from their registers the names of such of the retrenched personnel as are selected for appointment.

(iv) The Regional Director of Resettlement and Employment will forward to Government in Political and Services Department monthly returns showing (i) the names and other particulars of the retrenched personnel registered withthe various Exchanges and (ii) the names and particulars (a) of persons from among those recommended by them for employment and (b) of those who have been actually appointed. The returns should reach the Political and Services Department by the 15th of every month.

(v) The foregoing instructions should remain in force for a period of six months from the 1st January 1951.

2. Government is also pleased to direct that the concession in respect of age-limit granted to the retrenched personnel under paragraph 4 of Government Resolution, Political and Services Department, No.9530/34, dated the 24th June 1950, should remain in force for a further period of 6 months from the 1st January 1951 and should be admissible for that period to the retrenched personnel who are registered with the Employment Exchanges and considered for re-employment under Government in accordance with the instructions in paragraph 1 above.

P.W.D. 3. The Government of Bombay is pleased to create a temporary post of Senior Assistant in the prescribed scale on the non-gazetted establishment of Political and Services Department from the 1st January 1951 for a period of 3 months in the first instance. The incumbent of this post should be eligible for dearness allowance according to the prescribed rates.

rates.

By order of the Governor of Bombay,

M.D. BHAT,
Chief Secretary to the Government of Bombay,
Political and Services Department.

G.R., No.9530/34, P. and S.D., dated the 20th December 1950.

To

The Secretary to the Governor,
The Secretary to the Honourable the Chief Minister,
The Secretary, Bombay Public Service Commission,
The Accountant General, Bombay (through the Finance Department),
The Director of Publicity (for issuing a Press Note),
The Prothonotary and Senior Master, High Court, Bombay (by letter),
The Registrar, High Court, Appellate Side, Bombay (by letter),
All Collectors,
All other Heads of Departments and Heads of Offices under the several Departments of the Secretariat,
The Regional Director of Resettlement and Employment, Bombay,
The Finance Department,
All other Departments of the Secretariat.

No. of 1950.

Copy forwarded for information and guidance to

Alternative employment. Measures to provide - to persons discharged from service as a result of retrenchment.

GOVERNMENT OF BOMBAY.

POLITICAL AND SERVICES DEPARTMENT.

CORRIGENDUM No.9530/34.

Bombay Castle, 20th January 1951.

CORRIGENDUM.

The Government of Bombay is pleased to direct that the following sentences should be substituted for the concluding sentence of clause (ii) of paragraph 1 of Government Resolution, Political and Services Department, No.9530/34, dated the 20th December 1950, viz. :-

"All other things being equal the candidates recommended by the Employment Exchanges should be given preference vis-a-vis the other candidates applying from outside. Amongst the candidates recommended by the Employment Exchanges , all other things being equal first preference should be given to such of them as are retrenched personeel".

By order of the Governor of Bombay,

M.D. BHAT,
Chief Secretary to the Government of Bombay,
Political and Services Department.

P.W.D.

To

The Secretary to the Governor,
The Secretary to the Honourable the Chief Minister,
The Secretary, Bombay Public Service Commission,
The Accountant General, Bombay,
The Prothonotary and Senior Master, High Court, Bombay (by letter),
The Registrar, High Court, Appellate Side, Bombay (by letter),
All other Heads of Departments and Heads of Offices under the several Departments of the Secretariat,
The Regional Director of Resettlement and Employment (with 50 spare copies),
All Departments of the Secretariat.

No. of 1951.

Copy forwarded for information and guidance to

Alternative Employment.

Measures to provide - to persons discharged from service as a result of retrenchment.

GOVERNMENT OF BOMBAY.

POLITICAL AND SERVICES DEPARTMENT.

Circular No.9530/34.

Bombay Castle, 2nd March 1951.

CIRCULAR OF GOVERNMENT.

The Regional Director of Resettlement and Employment, Bombay, has brought to the notice of Government that the Heads of Departments and Heads of Offices notify vacancies under them directly to him instead of to the Employment Exchanges concerned. This not only creates unnecessary work for the Regional Director but also results in avoidable delay in the making of the appointments as the candidates are registered with the Employment Exchanges and not with the Regional Directorate and the Regional Director has necessarily to pass on the requisitions sent to him to the Exchanges concerned.

The attention of all Heads of Departments and Heads of Offices is invited in this connection to sub-paragraph (ii) of paragraph1 1 of Government Resolution, Political and Services Department, No.9530/34, dated the 20th December 1950 and they are requested to follow the procedure laid down therein scrupulously and to send all their requisitions to the Employment Exchanges intended for their respective arrears and not to the Regional Director of Resettlement and Employment, Bombay.

By order of the [illegible] of Bombay,

S.G. DESAI,
For Chief Secretary to the Government of Bombay,
Political and Services Department.

P.W.D.

To:-

The Secretary to the Govemor,
The Secretary, Bombay Public Serive Commission,
The Prothonotary and Senior Master, High Court, Bombay (by letter),
The Registrar, High Court, Appellate Side, Bombay (by letter),
All other Heads of Departments and Heads of Offices under the sever.....

under the se veral Departments of the Secretariat,
he Regional Director of Resettlement and
Employment, Bombay,
All Departments of the Secretariat.

No. of 1951.

Copy forwarded for information and guidance to

Released Army Personnel.
Employment of - in civilian post,

GOVERNMENT OF BOMBAY.

POLITICAL AND SERVICES DEPARTMENT.

Resolution No.4083/34.

Bombay Castle, 14th March 1951.

Read Government Resolution, Political and Services Department, No.9530/34, dated the 20th December 1950.

RESOLUTION.- As a result of the demobilisation of certain tropps in the Indian Army, some Army personnel will be released from the Army and will be available for employment in civilian posts. Most of them will be registered with the Employment Exchanges and such of them as are registered in this State will be recommended by them for employment in civilian posts. The Government of Bombay is pleased to direct that these Army personnel should be treated as on par with the retrenched personnel of this Government and should be given first preference for purposes of employment under this Government for posts for which they are otherwise qualified along with the retrenched personnel of this Government. The Government of Bombay is also pleased to direct that these released Army personnel should be permitted to deduct from their age the length of the continuous Army for the prupose of computing their age with reference to the age limits prescribed for appointment to the various post and services under this Government.

2. The foregoing orders should be co-terminus with the orders contained in Government Resolution, Political and Services Department, No.9530/34, dated the 20th December 1950.

By order of the Governor of Bombay,

M.D. BHAT,
Chief Secretary to the Government of Bombay,

Political and Services Department.

(P.T.O.

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To:-

The Secretary to the Governor,

The Secretary to the Honourable the Chief Minister,

The Accountant General, Bombay,

The Secretary, Bombay Public Service Commission,

The Prothonotary and Senior Master, High Court, Bombay (By letter),

The Registrar, High Court, Appellate Side, Bombay (by letter),

The Director of Publicity, Bombay (for issuing a Press note),

The Home Department (Special),

All other Departments of the Secretariat,

The Regional Director of Resettlement and Employment, Bombay (by letter).

No. of 1951.

Copy forwarded for information and guidance to

28/8/56